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24 December 2021

Dear Councillor

NOTICE OF DELEGATED DECISION – (DD26 21) UPGRADE OF INCOME MANAGEMENT SOFTWARE SYSTEM

Please find attached details of a decision taken by Mr Mike Davis, Strategic Director (Corporate Resources) and Section 151 Officer, to approve the upgrading of the Council's income management software system.

As a non-Key Officer decision, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD26 21) UPGRADE OF INCOME MANAGEMENT SOFTWARE SYSTEM** (Pages 2-4)